

Los Angeles Regional Crime Laboratory Facility Authority



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JANUARY 25, 2007 MINUTES

The twenty-ninth meeting of the Los Angeles Regional Crime Laboratory Facility Authority was held January 25, 2007 at California State University of Los Angeles, Golden Eagle Ballroom 3rd Floor, 5151 State University Drive, Los Angeles, CA 90032

CALL TO ORDER

Chair Steven Garcia called the meeting to order at 8:15 a.m. The following Directors were present constituting a quorum of the Authority:

Leroy D. Baca, Los Angeles County Sheriff's Department
William J. Bratton, Chief of Police, Los Angeles Police Department
William T. Fujioka, City Administrative Officer, City of Los Angeles
Dr. Steven N. Garcia, Finance and Administration, California State University of Los Angeles
David Janssen, Chief Administrative Officer, County of Los Angeles

APPROVAL OF NOVEMBER 16, 2006 MINUTES

On motion of Director Bratton, seconded by Director Janssen, the Authority unanimously approved the November 16, 2006 minutes.

CHAIR'S REPORT

There were none.

ACTION ITEMS

Election of Officers for the Year of 2007:

On motion of Director Janssen, seconded by Director Bratton, the Authority unanimously elected Director Baca as Chairperson.

On motion of Director Baca, seconded by Director Janssen, the Authority unanimously elected Director Bratton as Vice-Chairperson.

On motion of Director Bratton, seconded by Director Janssen, the Authority unanimously elected Director Garcia as Secretary.

Approval of Dedication Signage: Pat Mallon reported the dedication signage is composed of two parts. A stainless steel type material with the photograph of project members and the Crime Lab logo etched on the plaque will be located adjacent to the Leroy D. Baca Conference Meeting Room inside the Los Angeles Regional Crime Laboratory Facility.

On motion of Director Janssen, seconded by Director Bratton, the Authority unanimously approved the dedication signage and location of the plaque.

STAFF REPORTS

Budget & Potential Change Orders: Paul Davidson, Department of General Services, reported the project's budget is in good standing. Overall budget for the project was \$82,500,000 and has been amended to \$81,500,000. Overall project completion date was originally 9/11/06 and has been amended to 2/28/07. There have been a total of 19 executed change orders for a dollar value of \$1.2 million with additional change orders estimated at \$1.7 million. Mr. Davidson did advise the project is still \$1.2 million under budget.

Director Baca inquired on availability of the \$1.2 million for artwork at the Los Angeles Regional Crime Laboratory Facility. In response to Director Baca, Mr. Mallon reported the availability of the funds is subject to approval by the Department of Finance and Department of General Services to ensure the bond structure will not be affected. Mr. Mallon advised that the he will report back to the Authority on the availability of using the funds.

Construction & Schedule Activities: James Hall, Jacobs Facilities, Inc. reported the construction schedule is 98% completed. The contractor's current monthly schedule indicates the project to be completed by February 28, 2007. The contractor is working overtime and weekends to recover the schedule. The exterior framing system is completed as well the sloped penthouse metal panels and the landscaping and irrigation system installation has commenced in the building.

Electrical fixtures and wire mold are being installed throughout the facility. Electrical whips were delivered for systems furniture to the contractor for installation. Lastly, installation of data and telephone cables has commenced with the systems furniture installed in the building.

Maintenance Contract Update: Lloyd Robinson, LASD Facilities Manager, reported on status of maintenance contracts in the facilities.

- Utilizing ISD contract for custodial services and handling of rubbish/hazardous material in the building.
- Landscaping contract negotiation on hold due to design changes. The estimated cost of the contract is \$34,000 annually.
- Elevator service and maintenance incorporated in the master agreement of the building.
- The contractor is responsible for warranty and repair of the HVAC system which is estimated at 18,000 annually.
- Utilizing ISD contract for window washing which is estimated at \$6,000 annually.
- Utilizing work only contracts for general maintenance of the building.
- Utilities budget is under funded and additional funds will be required for next year's fiscal budget.

Opening Ceremony Update: Mr. Mallon advised the Crime Lab Dedication Ceremony has been scheduled for May 11, 2007 at 2:00 p.m. with eight scheduled speakers to date. Mr. Mallon reported Northrop Grumman offered its services in assisting Crime Lab staff with the preparation of press packets for the dedication ceremony. Director Baca offered the Sheriff's Department resources to assist with the preparation of press packets.

CALIFORNIA FORENSIC SCIENCE INSTITUTE UPDATE

Rose Ochi, Executive Director, CFSI, reported Senator Dianne Feinstein included the soft earmark amount for CFSI's research training program in the budget request. The soft earmark request amount was transformed to a continuous resolution without budgetary approval. Ms. Ochi thanked Director Baca for his letter of support to Governor Schwarzenegger regarding Senate Bill (SB) 824 which provides State funding for universities.

CONSIDERATION OF FUTURE AGENDA ITEMS

Mr. Mallon reported the Bond sales component will be completed by March 12, 2007 and will then be reviewed by County/City attorneys. The next Crime Lab meeting is scheduled for March 29, 2007.

PUBLIC COMMENT

Pending financial support from the State, Director Baca mentioned the possibility of having a DNA lab for testing/sampling at the Crime Lab facility.

ADJOURNMENT

There being no further business, the meeting adjourned at 9:08 a.m.